

## Agenda

### UNC Workgroup 0851R Extending the Annually Read PC4 Supply Meter Point (SMP) read submission window

**10:00 Thursday 23 November 2023**

**via Teams: 0203 443 9666, Conference ID 181 035 523#**

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*Please Note: This meeting will be considered during the Distribution Workgroup.  
The Workgroup Report is due to be presented to the UNC Modification Panel by 18 July 2024.*

Item	Topic	Lead	Category
1.	<b>Outline of Request</b> <i>Proposer to explain the rationale for raising the Request and the intended outcome, and any specific areas that the Workgroup needs to address.</i>	Proposer (DM)	Information
2.	<b>Initial Discussion</b>		
	2.1. Issues and Questions from Panel	Chair	Discussion
	2.2. Initial Representations	Chair	Discussion
	2.3. Terms of Reference ( <a href="http://www.gasgovernance.co.uk/mods">www.gasgovernance.co.uk/mods</a> )	Chair	Information
3.	<b>Next Steps</b>	Chair	Information
4.	<b>Any Other Business</b>	Chair	Discussion
5.	<b>Diary Planning</b> <b>Next Meeting:</b> 11 December 2023 <b>Paper Deadline:</b> 5pm 03 December 2023	Chair	Information