

Agenda

UNC Workgroup 0864S Update of UNC Code Communication Methods

10:00 Thursday 14 March 2024

via Teams: 0207 660 8338, Conference ID 884 093 521#

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Please Note: This meeting will be considered during the Governance Workgroup.

The Workgroup Report is due to be presented to the UNC Modification Panel by 16 May 2024.

Item	Topic	Lead	Category
1. Introduction and Status Review			
1.1.	Approval of Minutes (05 February 2024)	Chair	Approval
1.2.	Approval of Late Papers		Approval
1.3.	Review of Outstanding Actions		Information
2. Review of Fax References		Chair	Discussion
3. Development of Workgroup Report		Chair	Discussion
4. Next Steps		Chair	Information
5. Any Other Business		Chair	Discussion
6. Diary Planning		Chair	Information

0841 Action Table						
Action Ref	Meeting Date	Min Ref	Action	Reporting Month	Owner	Status Update
0101	08/01/24	2.0	Following a review of the examples, CDSP (ER) to check whether there are any other more appropriate alternatives to fax and consider which industry Workgroup is the most appropriate to discuss the technical aspects.	January 2024 March 2024	CDSP (ER)	Carried Forward
0201	05/02/24	2.0	The Workgroup to consider whether the replacement of fax with another form of communication could work. The Workgroup is to consider any alternative means of communication that may already be in operational use.	February 2024	All	Pending
0202	05/02/24	2.0	The Workgroup to review the REC change, R0157, raised in relation to the replacement of fax and facsimile and discuss in the Workgroup meeting.	February 2024	All	Pending
0203	05/02/24	2.0	GW (NGT) to group the instances in the Code where fax is used as a follow-up method to email and test this with control rooms to ensure fax is not being used and consider any alternatives being used instead.	February 2024	GW (NGT)	Pending