

**UNC Workgroup 0431S Minutes
Shipper/Transporter - Meter Point Portfolio Reconciliation
Tuesday 13 November 2012
31 Homer Road, Solihull, B91 3LT**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alex Ross-Shaw	(ARS)	Northern Gas Networks
Andrew Margan*	(AM)	British Gas
Anne Jackson*	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Collette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
Ed Hunter	(EH)	RWE npower
Erika Melén	(EM)	Scotia Gas Networks
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Mark Jones	(MJ)	SSE
Naomi Anderson	(NA)	EDF Energy
Steve Mulinganie	(SM)	Gazprom

* via teleconference

Copies of all papers are available at: www.gasgovernance.co.uk/0431/131112

Workgroup Report is due to the UNC Modification Panel on 20 December 2012.

1.0 Review of Minutes and Actions from previous meeting

1.1. Minutes

The minutes of the previous meeting were accepted.

1.2. Actions

No outstanding actions to review.

2.0 Discussion

DM confirmed that following the last Workgroup meeting SGN had raised a request with the Xoserve life-cycle team to contact the suppliers in writing requesting suppliers provide the information. Until the effectiveness of the letter can be assessed the modification will be placed on hold.

SM expressed concern about Xoserve trying to procure information direct from the suppliers he was concerned that Xoserve are bypassing the Shipper's commercial relationship.

DM summarised the outcome of the last meeting. He understood the information required might be obtained without the need for a modification.

SM was concerned about the repercussions of suppliers providing data, and the potential reluctance for suppliers to confirm there are errors with sites being supplied but not in the Xoserve portfolio.

It was anticipated that where there is not a match these would either be in the Xoserve portfolio but not in the suppliers, or in supplier's portfolio and not in Xoserve.

It was suggested that Xoserve could draft a letter for further consideration at the next Workgroup meeting to understand the principals of the data request being issued.

SM expressed concern about Xoserve having an interest in obtaining supplier portfolios and objected to Xoserve requesting a data set from suppliers when they have no commercial relationship. DA explained the benefit to Xoserve being involved as they could assist with any found discrepancies. DA explained that the exercise is simply data reconciliation to ensure portfolios matched on systems. However, SM remained concerned and believed that Xoserve would not be aware of any transitional issues.

The previous minutes were considered where Ofgem had explained that there is an obligation for suppliers to provide information in support of operating the gas industry within the Licence Condition 17.1 and 17.2. Ofgem had provided a quote from the Licence Condition in relation to reasonable requests for the supply of data in support of licence obligations or the maintenance of the pipeline system.

SM suggested any letter to suppliers would need to refer to this obligation with a clear justification why the request is being made and presented to shippers prior to it being issued to suppliers.

AJ suggested an alternative to requesting a portfolio from the suppliers and asked if Xoserve could provide a view of the portfolio to the suppliers for them to consider and validate. It was suggested that this might trigger corrective action with the supplier if anomalies are discovered reducing the extent of the underlying issue.

SM preferred the option for Xoserve to provide a data cut. He insisted that if Xoserve wish to seek portfolio data he would need to have a clear justification for doing so and that the request for the portfolio is proportionate and reasonable.

SM confirmed that Gazprom would not participate in providing a portfolio to a third party unless there is a justification, an obligation to do so and the justification has been made clear by the Transporters. However, he was not adverse to Xoserve providing a data set to the suppliers for consideration.

CB questioned the value of supplying a portfolio to the suppliers. She was confident with current Xoserve processes that suppliers would be fully aware of the portfolio held by Xoserve and that suppliers would act appropriately upon finding any discrepancy. SM believed that suppliers are acting appropriately.

AJ was concerned about being confrontational and that the industry recognise there are sites that are not registered and this is having an impact to the industry through the RbD process. She recognised the Transporters are trying to facilitate resolution and that the request to undertake a reconciliation was a means to addressing a known industry issue.

To assist progression it was questioned if SPAA could assist with the provision of data.

It was agreed to request an extension from the UNC Panel to allow sufficient time for the Workgroup to reconsider the best way forward on the 18 December.

Action 0001: Transporters to confirm the nature of Supplier portfolio requests.

Action 0002: Transporters to consider the use of SPAA for the provision of data.

3.0 Any Other Business

None.

4.0 Diary Planning

Further details of planned meetings will be made available at: www.gasgovernance.co.uk/Diary

The next meeting will take place within the business proceedings of the Distribution Workgroup on:

Tuesday 18 December 2012, 10:30, at 31 Homer Road, Solihull, B91 3LT.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0001	13/11/12	2.0	Transporters to confirm the nature of Supplier portfolio requests.	Xoserve	Pending
0002	13/11/12	2.0	Transporters to consider the use of SPAA for the provision of data.	Xoserve	Pending