

UNC Distribution Workgroup Minutes
Thursday 25 October 2012
31 Homer Road, Solihull, B91 3LT

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office of Gas Transporters
Helen Cuin (Secretary)	(HC)	Joint Office of Gas Transporters
Alan Raper	(AR)	National Grid Distribution
Andrew Margan	(AM)	British Gas
Anne Jackson	(AJ)	SSE
Chris Warner	(CW)	National Grid Distribution
Collette Baldwin	(CB)	E.ON UK
David Addison	(DA)	Xoserve
David Chalmers	(DCh)	National Grid Distribution
David Corby	(DC)	National Grid NTS
David Mitchell	(DM)	Scotia Gas Networks
Erika Melén	(EM)	Scotia Gas Networks
Gareth Evans	(GE)	Waterswye
Joanna Ferguson	(JF)	Northern Gas Networks
Leanne Thompson	(LT)	RWE npower
Lorna Lewin	(LL)	DONG
Marie Clark	(MC)	Scottish Power
Naomi Anderson	(NA)	EDF Energy
Robert Cameron-Higgs*	(RCH)	Wales & West Utilities
Rowaa Mahmoud*	(RM)	Ofgem
Tom Breckwoldt	(TB)	Gazprom

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/Dist/251012>

1. Introduction and Status Review

1.1. Minutes from the previous meeting(s)

The minutes from the previous meeting were accepted.

1.2. Review of actions from previous meeting(s)

Dis0902: Transporters to indicate the appropriate communications ~~produce a strawman process to address~~ for the transfer of assets between Transporters.

Update: It was agreed that a process was not required. However Transporters were asked to provide a high level overview of what communication should take place and advanced notice. **Carried Forward.**

Dis1001: National Grid Distribution to assess the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to the process or direction given by the authority.

Update: AR explained that Standard Condition 29 applied to the iGT for the disposal of the assets, nevertheless he confirmed that from a licence perspective the iGT was fully compliant. There was some uncertainty if the meter assets were included or not in the transfer. AR initially believed that the meters were not included in the transfer

however confirmed he would review the transaction document to ascertain the position. **Carried Forward.**

1.3. Modifications with Ofgem

Ofgem provided a brief update on the Modifications:

0395 0398 - Limitation on Retrospective Invoicing and Invoice Correction
More clarity being sought.

0420 - New Connections Interruptible loads
Decision letter to follow shortly.

2. Workgroups

The following Workgroup meetings took place:

- 2.1.** 0410/0410A – Responsibility for gas off-taken at Unregistered Sites following New Network Connections
(Panel date 15 November 2012) – Papers at:
www.gasgovernance.co.uk/0410
- 2.2.** 0422 - Creating the permission to release data to Meter Asset Provider organisations
(Report to Panel 20 December 2012) – Papers at:
www.gasgovernance.co.uk/0422
- 2.3.** 0428 - Single Meter Supply Points
(Report to Panel 20 December 2012) – Papers at:
www.gasgovernance.co.uk/0428
- 2.4.** 0429 - Agenda Customer Settlement Error Claims Process
(Report to Panel 17 January 2013) – Papers at:
www.gasgovernance.co.uk/0429
- 2.5.** 0425 - Re-establishment of Supply Meter Points – Shipperless sites (*Report to Panel 17 January 2013*) – Papers at:
www.gasgovernance.co.uk/0425

3. Issues

3.1. New Issues

None raised.

4. Any Other Business

4.1. 0390 - Introduction of a Supply Point Offtake Rate Review and Monitoring Process

EM reported that modification 0390 was implemented, she confirmed that SGN has sent out reports for the SOQs and potential deductions, however SGN had only heard back from one Shipper and wished to highlight the communication from SGN for Shippers to respond for clarification. SM asked SGN to clarify the obligation to provide the required response. He believed the letter issued by SGN suggested that customers only had to respond if they wanted to make a change otherwise the current situation would remain. EM confirmed that she would double check the communication issued and offered to provide the Shipper contact details for this to be reviewed.

5. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Distribution Workgroup meetings will take place on:

Tuesday 13 November 2012, 10:30, at 31 Homer Road, Solihull, B91 3LT

Thursday 22 November 2012, at 10:30, ENA, 52 Horseferry Road, London SW1P 2AF

Tuesday 18 December 2012, at 10:30, 31 Homer Road, Solihull B91 3LT.

Action Table

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
Dis0902	27/09/12	1.2	Transporters to indicate the appropriate communications for the transfer of assets between Transporters.	Transporters	Carried Forward
Dis1001	10/10/12	1.2	Assess the recent disposal of assets against Standard Condition 29 and provide a view on any improvements that could be made to the process or direction given by the authority.	National Grid Distribution (CW)	Carried Forward