
UNC Workgroup 0594R Minutes
Meter Reading Submission for Advanced & Smart Metering
Thursday 26 January 2017
at Consort House, 6 Homer Road, Solihull B91 3QQ

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Mike Berrisford (Secretary)	(MB)	Joint Office
Andrew Margan*	(AM)	British Gas
Carl Whitehouse*	(CWa)	first utility
Chris Warner	(CW)	National Grid Gas Distribution
Colette Baldwin	(CB)	E.ON Energy
Gavin Anderson*	(GA)	EDF Energy
Hilary Chapman	(HC)	Scotia Gas Networks
Jon Dixon*	(JD)	Ofgem
John Welch	(JW)	npower
Kathryn Turner*	(KT)	Good Energy
Kishan Nundloll*	(KN)	ES Pipelines
Lorna Lewin	(LL)	DONG Energy
Mark Jones	(MJ)	SSE
Rachel Hinsley	(RH)	Xoserve
Rebecca Hailes	(RHa)	Joint Office
Richard Pomroy*	(RP)	Wales & West Utilities
Shanna Key	(SK)	Northern Gas Networks
Steve Mulinganie	(SM)	Gazprom
Steven Britton*	(SB)	Cornwall Energy

* via teleconference

Copies of all UNC meeting papers are available at: <http://www.gasgovernance.co.uk/0594/260117>

The UNC Workgroup Report is due to be presented at the UNC Modification Panel by 20 April 2017.

1.0 Introduction and Status Review**1.1. Approval of Minutes (22 December 2016)**

The minutes of the previous meeting were approved.

2.0 Discussion – Way Forward

Opening discussions AM asked how DRs IA would be progressed (i.e. through Ofgem issuing an RFI and possibly undertaking the analysis perhaps), Responding, JD indicated that he is aware that the work needs undertaking, although nothing has been done to date. SM pointed out that this is the whole reason for adopting a Workplan and Terms of Reference, based approach in order to build a level of certainty and confidence as to the scope and topics for discussion following publication of the CMA report. AM remained of the view that a UNC modification should not be raised before the RFI is completed.

BF suggested, and AM agreed, to email his thoughts to SM so that they could be included within the Workplan itself in due course.

3.0 Development/Completion of Workgroup Report

In line with discussions on item 2.0 above (and 4.0 below), further consideration of this item was deferred at this meeting.

4.0 Review of Actions Outstanding

1201: Gazprom (SM) to develop a draft 0594R Workplan for consideration at the next meeting.

Update: SM explained that to date he has not received any feedback from industry colleagues and would now look to discuss the matter with Ofgem (JD) and provide a draft Workplan for consideration at the next meeting. **Carried Forward**

1202: All parties to liaise with Gazprom (SM) to identify suitable items for inclusion within a Workplan.

Update: Please refer to outstanding action 1201 above for more details. **Carried Forward**

5.0 AOB

None.

6.0 Next Steps

BF suggested that perhaps at the next meeting, participants should look to schedule more frequent meetings (i.e. more than one per month) and thereafter look to progress matters via the Distribution Workgroup route.

7.0 Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Thursday 23 February 2017	Elexon, 350 Euston Road, London NW1 3AW	<ul style="list-style-type: none"> • Standard Agenda items • <i>Other – to be confirmed</i>

Action Table (as at 26 January 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
1201	14/12/16	2.0	To develop a draft 0594R Workplan for consideration at the next meeting.	Gazprom (SM)	Carried Forward
1202	14/12/16	2.0	To liaise with Gazprom (SM) to identify suitable items for inclusion within a Workplan.	All	Carried Forward