

**UNC Workgroup 0610S Minutes  
Project Nexus – Miscellaneous Requirements  
Monday 20 February 2017  
at Consort House, 6 Homer Road, Solihull. B91 3QQ**

**Attendees**

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid Gas Distribution
Angela Love*	(AL)	Scottish Power
Chris Warner	(CW)	National Grid Gas Distribution
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell*	(DM)	Scotia Gas Networks
David Tennant*	(DT)	Dentons
Helen Cuin	(HCu)	Joint Office
Jon Dixon*	(JD)	Ofgem
Kelly Docherty	(KD)	British Gas
Kishan Nundloll	(KN)	ES Pipelines
Lorna Lewin	(LL)	Dong Energy
Mark Jones*	(MJ)	SSE
Michele Downes	(MD)	Xoserve
Rachel Duke*	(RD)	EDF Energy
Richard Pomroy	(RP)	Wales & West Utilities
Shanna Key*	(SK)	Northern Gas Networks

\* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0610/200217>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 March 2017.

**1. Review of Minutes (13 February 2017)**

The minutes from the previous meeting were approved.

**2. Consideration of Amended Modification**

AC advised that the modification had been updated and that this was mainly re-ordering to make it read easier alongside the legal text and removal of any duplication to make it easier to follow.

MD confirmed that the the BRD documents would need to be finalised and clearly referenced in the Modification. It was agreed that the title reference, version number and website location will be provided within the provided table to direct parties to the appropriate documents.

**3. Development/Completion of Workgroup Report (report to Panel by 16 March 2017)**

The Workgroup concluded their review of the proposed Workgroup Report

**4. Review of Legal Text**

During a brief discussion on the updated Legal Text amendments from the previous meeting DT advised that only minor changes have been made to TPD Section G and M.

**5. Review of Outstanding Actions**

None outstanding

**6. Next Steps**

Development/Completion of Workgroup report ready for submission to Panel on 16 March 2017.

**7. Any Other Business**

**8. Diary Planning**

Further details of planned meetings are available at: [www.gasgovernance.co.uk/Diary](http://www.gasgovernance.co.uk/Diary)

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Friday 10 March 2017	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> <li>• Specific PNID Modification Agenda items 0610S</li> <li>• Completion of Workgroup Report</li> </ul>

**Action Table (as at 20 February 2017)**

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update