

**UNC Workgroup 0610S Minutes
Project Nexus – Miscellaneous Requirements
Monday 13 February 2017
at Consort House, 6 Homer Road, Solihull. B91 3QQ**

Attendees

Bob Fletcher (Chair)	(BF)	Joint Office
Helen Bennett (Secretary)	(HB)	Joint Office
Chris Shanley	(CS)	Joint Office
Andrew Margan	(AM)	British Gas
Andy Clasper	(AC)	National Grid Gas Distribution
Colette Baldwin	(CB)	E.ON Energy
David Addison	(DA)	Xoserve
David Mitchell	(DM)	Scotia Gas Networks
David Tennant	(DT)	Dentons
Emma Smith	(ES)	Xoserve
Jon Dixon*	(JD)	Ofgem
Kelly Docherty	(KD)	British Gas
Kishan Nundloll	(KN)	ES Pipelines
Michele Downes	(MD)	Xoserve
Phil Lucas	(PL)	National Grid NTS
Richard Pomroy*	(RP)	Wales & West Utilities
Shana Key*	(SK)	Northern Gas Networks

* via teleconference

Copies of all papers are available at: <http://www.gasgovernance.co.uk/0610/130217>

The Workgroup Report is due to be presented at the UNC Modification Panel by 16 March 2017.

1. Review of Minutes (03 February 2017)

- 1.1. The minutes from the previous meeting were approved.

2. Consideration of Amended Modification

- 2.1. AC advised that the modification still requires some amendments to reflect recent changes to the BRDs and that it will be provided for consideration at the next meeting being held on Monday 20 February 2017.

3. Review of Legal Text

- 3.1. DT confirmed that the BRD to Legal Text comparison table has been provided and published on the Joint Office Website
- 3.2. To complete the walkthrough of the Legal Text which started at the 03 February 2017 meeting, the workgroup commenced an onscreen review of the proposed

legal text amendments, parties discussed various aspects with the most notable matters captured by exception, are as follows:

TPD Section E

DT provided a quick review, advising there were a number of small changes such as correction of referencing and general tidying ups. The main text changes in this section were:

- Paragraph E 6.7.2 deletion due to items no longer triggering an offtake Reconciliation.
- Paragraph E 9 – several adjustments have been made to the AUG rules to reflect a new Category of System Exit Point definition.
- Annex E-1 the AUG table, there is now a factor that is applied to determine classification and the end user category. The current table is much shorter; the format of the new table was discussed at the Project Nexus Workgroup (PNUNC) and it was confirmed that Modification 0473 places no factors against Class 2 in a similar way to Class 1.

TPD Section F

DT advised only minor changes have been to this section.

TPD Section G

DT advised the group that in section G and M references to business days should be considered as supply system business days. The main text changes in this section were:

- Paragraph 1.6.18 where the AQ of a Supply Meter Point is revised within the Formula Year, rules are proposed to be added outlining the revision guidelines.
- Paragraph 1.6.24 new rules around a Users ability to give notice when requesting a change in the AQ for an eligible cause.
- Paragraph 1.7 is a general tidy up to make the rules clearer around shared supply meter points.
- Paragraph 1.7.2 regarding Sharing Registered User Agent, this has been inserted in to the UNC and taken out of the Guidelines document.
- Paragraph 1.7.3 PL challenged whether changing the conjunctive between sub paras (a) and (b) from 'or' to 'and' was correct given that the intention was not for the application of the paragraph to be triggered when *both* conditions were satisfied (as confirmed by ES). On this basis, it was suggested that the existing 'or' conjunctive was retained. DT agreed to consider
- Paragraph 1.7.5 (re-write) Users can appoint and cancel the appointment of a Sharing Registered User Agent.
- Paragraph 1.7.7 & 1.7.11 PL noted that elements of these paragraphs appear to cover the same topic (i.e. specification of allocation principles in an SSMP nomination) and questioned whether any consolidation could be undertaken. DT agreed to consider.
- Paragraph 1.8.8 PL questioned whether NTS Direct Connects are captured in the Guidelines for Sub-Deduct Arrangements; MD advised these are LDZ only and not NTS, and will update the document to clarify this point.

- Paragraph 1.9.11 is a new rule, where there is a Supply point amendment relating to a Meter Post Code change.
- Paragraph 2.3.9 there is a need for CDSP to refer back to Transporter where the User submits a Supply Point Nomination.
- Annex G-1 there are some new rules regarding Supply Point amendments.
- Updates to the table on page 103 have been made to reflect the earlier changes and to change the minimum notice period to 2 business days in some cases.

TPD Section H

DT advised only minor changes have been made to this section.

TPD Section M

- A new Paragraph 1.9 Consumption Adjustments has been introduced to introduce a standardised approach to consumption adjustments. The section covers how the estimated volume is submitted to CDSP, how the adjustment is calculated and the validation applied.
- Paragraph 2.4. has been updated to show how a meter by-pass triggers a consumption adjustment.
- Paragraph 3.3.3 Twin-stream Metering has been updated to clarify where there are requirements to obtain meter readings 2 readings that they must be taken on the same day at the same time for the single consumption adjustment to be made.
- Paragraph 4.2.14 retrospective updates – notification to the previous registered users has been removed.
- Paragraph 5.2.1 validity of Meter Readings - deletion of (f) due to addition of 5.2.3 submission of a later read after 10th day of the month.
- Paragraph 5.13.1 Opening Meter Reads - clarification of which class submits the opening meter reading and when a transporter submits the opening meter reading.
- Paragraph 5.13.7 provides clarification of which set of estimation rules, according to class, are to be used if no meter reading provided.

End of Legal Text revision.

4. Review of Outstanding Actions

0101: To amend the legal text inline with Workgroup discussions, and thereafter provide an updated version ahead of the 13 February 2017 Workgroup meeting.

Update: DT confirmed that legal text would be made available by 17th February 2017 for discussion at the next meeting. **Closed.**

5. Next Steps

Development/Completion of Workgroup report ready for submission to Panel on 16 March 2017.

6. Any Other Business

In order to reduce the scope of 'inflight scenarios' during transition the following was tabled and agreed at the in-flight workgroup and also been agreed by DN's.

For GFD's 27th, 28th, 29th, 30th & 31st May, following acceptance of the read from the DMSP, Xoserve will monitor for any ratchets, should a ratchet occur the Ratchet pre-Notification file (PRN) will be issued to the Shipper and the SOQ will increase as per the standard process. However, Xoserve will raise a consumption adjustment in order to reduce the offtake for the day and reduce the SOQ back to the pre-ratchet value. The Ratchet Notification file (RAT) will not be issued as the ratchet will have been cancelled via the consumption adjustment process. Post go live and after close out (but before 10th June) another consumption adjustment will be raised in new UK Link for the GFD on which the ratchet originally occurred to increase the offtake back up the ratcheted value in order to ensure all energy is accounted for (and no impact to unidentified gas) and Commodity is correct. The same will apply for seasonal sites for GFD's 27th, 28th, 29th, 30th & 31st May.

7. Diary Planning

Further details of planned meetings are available at: www.gasgovernance.co.uk/Diary

Workgroup meetings will take place as follows:

Time/Date	Venue	Workgroup Programme
10:30 Monday 20 February 2017	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Specific PNID Modification Agenda items 0610S • Consideration of Draft Workgroup Report
10:30 Friday 10 March 2017	Consort House, 6 Homer Road, Solihull B91 3QQ	<ul style="list-style-type: none"> • Specific PNID Modification Agenda items 0610S • Completion of Workgroup Report

Action Table (as at 13 February 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
0101	03/02/17	1.2	To provide a high level BRD to Legal Text comparison table in time for consideration at the 13 February 2017 meeting.	Dentons (DT)	Completed