



**DSC Contract Management Committee and use Joint
Office of Gas Transporters**

Terms of Reference

Version 2 02/08/17

Chair	Attendees	Function
<p>Joint Office of Gas Transporters</p>	<p>DSP SERVICE DOCUMENT CONTRACT MANAGEMENT ARRANGEMENTS (Version 1)</p> <p>4.3 Contract Management Representatives</p> <p>4.3.1 The CDSP shall nominate (and may from time to time remove and replace) up to three representatives (Contract Management Representatives), of suitable seniority and qualification, to represent it at meetings of the Committee, and shall ensure that at least one of its Contract Management Representatives attends each such meeting (but any other representatives of the CDSP may also attend any meeting of the Committee).</p> <p>4.3.2 The Committee is entitled to assume that each of the CDSP's Contract Management Representatives is authorised to take any decision (on matters within the scope of this Document) on behalf of the CDSP unless such representative gives advance notice to the contrary.</p>	<p>DSP SERVICE DOCUMENT CONTRACT MANAGEMENT ARRANGEMENTS (Version 1)</p> <p>Please refer to:</p> <p>4 Contract Management Committee 4.1 Role and functions of the Committee</p>

Structure, Frequency & Timing

CDSP SERVICE DOCUMENT

CONTRACT MANAGEMENT ARRANGEMENTS (Version 1)

4.2 Meetings of the Committee

4.2.1 A regular meeting of the Committee shall be held every month, subject to paragraph 4.2.5.

4.2.2 The agenda of the regular meeting shall (unless the Committee otherwise decides) include each matter, listed as a function of the Committee in paragraph 4.1.3, which arises since the previous meeting of the Committee.

4.2.3 The CDSP or any Committee Representative may put any other matter on the agenda of a regular meeting by notice to the Committee Secretary in accordance with GT Section D4.

4.2.4 The Committee may (after discussing with the CDSP) decide to alter the frequency of its regular meeting by Unanimous Vote in a Full Vote.

4.2.5 The Committee may hold ad-hoc meetings in accordance with GT Section D4.

4.2.6 No decisions of the Committee are to be taken (as contemplated by GT Section D4.3.1(a)) by the vote of Committee Representatives of a particular Customer Group only.

Objectives (refer to)

SECTION D – CDSP AND UK LINK

4 DSC COMMITTEES

4.1 Establishment and functions of DSC Committees

4.2 Constitution of DSC Committees

4.3 Voting arrangements

4.4 Proceedings of DSC Committees

4.5 Appeal

-
- The information supplied in these terms of reference are taken directly from the Data Services Contract and the Uniform Network Code, these documents will be considered as the master information.
 - **CDSP SERVICE DOCUMENT – Contract management procedures**
 - <https://www.gasgovernance.co.uk/sites/default/files/ggf/page/2017-07/CDSP%20SERVICE%20DOCUMENT%20CONTRACT%20MANAGEMENT%20ARRANGEMENTS.pdf>
 - **UNIFORM NETWORK CODE – GENERAL TERMS SECTION D – CDSP AND UK LINK**
 - <https://www.gasgovernance.co.uk/sites/default/files/ggf/page/2017-07/GTD%20-%20CDSP%20and%20UK%20Link.pdf>