


Change Completion Notice for Change Order COR4144 iConversion

Author:	Nicki Walton
Owner:	IT Investment and Solution Delivery
Version:	0.1
Status:	For Submission
Date:	29 th September 2017

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1. Change Completion Notice

Change Order Reference:	COR4144
Change Order Title:	iConversion
Network Representative:	Beverly Viney
Network Change Reference	N/A
Xoserve Process Manager	Annie Griffith
Senior Project Manager:	Jessica Harris
Project Manager:	Nicola Patmore
Change Authorisation:	 CO4144 iConversion v1.0.docx

Handover Criteria
<p>This project was put on hold by National Grid in March 2017. This was due to a dependency on another NG projects' design being available.</p> <p>National Grid have confirmed that this project can now be closed as the scope and timelines are still not clear. The work required to migrate the file flows from JCAPS will completed as part of the Xoserve separation programme, this project is currently to complete by end of October 2018.</p> <p>No work was carried out by Xoserve for this project and therefore no costs were incurred.</p> <p>The Senior Project manager will continue to touch base with the NG Project Manager to see if there is a requirement for a new Change Proposal to be raised with Xoserve next year when the scope and timeline of the project is clear.</p>
PIA Approach
N/A
Planned Commencement, Implementation and Closedown Dates
N/A
Actual Commencement, Implementation and Closedown Dates
N/A
Authorised Costs
N/A
Actual Costs
N/A
Project Specific Criteria
N/A

CCN version:	0.1
Date:	29 th September 2017
CCN Customer Options:	Approved Approve with comments Clarification required Rejected Unless approved without comment, please provide reasons in the comment section.
Date CCN submitted:	2 nd October 2017
Date CCN expires:	20 days from Date CCN Submitted.

To be completed by the Network Representative:-

Option Chosen	Network representative to enter chosen option from above list
Date CCN returned to Xoserve	Enter the date that the CCN is returned to Xoserve

Comments (including any clarifications required and/or reasons for rejection):

2. Document Control:

2.1. Version history:

Version	Status	Date	Author(s)	Summary of Changes
0.1	Draft	29 th September 2017	Nicki Walton	Initial draft

2.2. Reviewers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Jessica Harris	Senior Project Manager	Xoserve	

2.3. Approvers:

Name	Role	Organisational Unit	Outcome (1,2 or 3)
Jack Ridge	Project Manager	National Grid	

N.B. For the outcome field please use the following criteria:-

- 1 = Accept
- 2 = Accept with minor revisions
- 3 = Further review required

