

## Agenda

### DSC Change Management Committee

**10:15 Wednesday 11 October 2017**

**at Xoserve Limited, Lansdowne Gate, 65 New Road, Solihull, B91 3DL**

(Teleconference: 0207 950 1251 access code, 21870295#)

*Short notice items are in italics*

<i>Item</i>	<i>Topic</i>	<i>Lead</i>	<i>Category</i>
1. <b>Introduction</b>		Chair	Information
1.1.	Apologies for absence		
1.2.	Membership Appointments		
1.3.	Alternates		
1.4.	Confirm Voting rights		
1.5.	Approval of Minutes (13 September and 14 September 2017)		
2. <b>New Change Requests</b>		CDSP	
2.1.	XRN4347 UNC Modification 0619 - Application of proportionate ratchet charges to daily read sites – (Deferred from September) <b><i>Change Request Approval</i></b>	CDSP (RHi)	Approval
2.2.	XRN4368 - EU Gas Capacity Conversion Interim Optimal Solution - <b><i>Change Request Approval</i></b>	CDSP/ National Grid (PL)	Approval
2.3.	XRN4361 - Release 2 Schedule - <b><i>Change Request Approval</i></b>	<i>CDSP (LCh)</i>	Approval
2.4.	XRN4376 - GB Charging & Incremental (IP PARCA) Capacity Allocation Change Delivery (2019) - <b><i>Change Request Approval</i></b>	National Grid NTS	Approval
3. <b>Approval of Change documents</b>		<i>CDSP</i>	Approval
3.1.	COR4144 – iConversion. Change Completion Notice - <b><i>For Approval</i></b>	CDSP (LC)	Approval
4. <b><i>Release 1.1. CR246 (Vulnerable Customer Change) (late paper)</i></b>		<i>CDSP (DT)</i>	<i>Discussion</i>
5. <b>Review of CDSP Change Management Reports</b>		CDSP (LC)	Approval
5.1.	Service Changes and Key Project Dashboards	CDSP (LC)	Information
5.1.1.	Release 1.1 Project Dashboard	CDSP (LC)	Information
5.2.	UK Link inflight changes	CDSP (RHi)	Information

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5.2.1. Overview of Modifications impacting UK Link Systems	CDSP (RHi)	Information
5.2.2. Xoserve Implementation Plan	CDSP (RHi)	Approval
5.2.3. Amendments to Other CSDP Service Documents	CDSP (RHi)	Information
<b>6. Horizon Scanning: ‘Bubbling Under’ Report</b>	CDSP (RHi)	Information
<b>7. Finance and General Change Budget Update</b>	CDSP (MP)	Information
7.1. Next year’s change budget finance sheet	CDSP (MP)	Information
<b>8. Future Industry Change Delivery Governance</b> <i>(late paper)</i>	CDSP (DT)	Discussion
<b>9. Review of Outstanding Actions</b>	Chair	Discussion
<b>10. Next Steps</b>	Chair	Discussion
<b>11. Any Other Business</b>	Chair	Discussion
11.1. Xoserve/Gemserv MIS Collaboration <i>(awaiting presentation)</i>	CDSP (LC)	Information
11.2. API Platform Implementation Paper	CDSP (ES)	Discussion
11.3. Representations for In-Home Display (IHD) Status Change Proposal (SPAA Change) <i>(late paper)</i>	CDSP (ES)	Discussion
11.4. UK Link Changes Presentation	CDSP (RHi)	Information
<b>12. Diary Planning</b>	Chair	Information

Action Table (as at 13/14 September 2017)

Action Ref	Meeting Date	Minute Ref	Action	Owner	Status Update
<b>D1 0702</b>	12/7/17	3.1	Review the Change Demand Backlog For consequential change to Gemini-only change and Gemini impacted.	National Grid (SM) and Xoserve (LCh)	<b>Carried forward</b>
<b>D1 0801</b>	09/08/17	1.4	Xoserve (DT) to send a communication to the Change and Contract Managers explaining that XRN 4273 In-Home Display (IHD) Status – ROM Approval, has been deferred until the September meeting to allow time for the feedback from the SPAA meeting.	Xoserve (DT)	<b>Carried forward</b>
<b>D1 0806</b>	09/08/17	10.3	Xoserve (AMi) to write to all the Change Managers describing the remit of the Sub Group and what it entails. Asking for	Xoserve (AM)	<b>Carried forward</b>

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			volunteers, explaining the Terms of Reference and associated expectations, with the outputs being reported back to the DSC Change Management Committee. (Cross Code/Fuel).		
<b>D1 0901</b>	13/09/17	5.1.1	Xoserve to produce and provide Shippers with an API Platform Implementation Paper, and invite views ahead of the October DSC Change Management Meeting for further discussion	Xoserve (DT)	<b>Pending</b>
<b>D2 0903</b>	14/09/17	2.3	<i>Xoserve Release Dates and Compliance with other Codes:</i> LCh to identify the impact on what is currently in scope if release 2 is moved from May to June 2018; and identify if there are any elements that can be delivered earlier, in February 2018.	Xoserve (LCh)	<b>Pending</b>
<b>D2 0904</b>	14/09/17	2.3	<i>Xoserve Release Dates and Compliance with other Codes:</i> LCh to consider potential changes where the scope is uncertain for inclusion in February 2018 release.	Xoserve (LCh)	<b>Pending</b>
<b>D2 0905</b>	14/09/17	3.0	<i>Review of Outstanding Actions:</i> DT/ES to look at creation and setup of the proposed sub-group to be attended by Gemserv/Xoserve. Linked to Action D1 0806	Xoserve (DT/ES)	<b>Pending</b>
<b>D2 0906</b>	14/09/17	4.1	<i>Review of each Change Request and rationale for proposed Release 2 inclusion:</i> LCh to assess if UKLP262; UKLP273 can be scoped into Release 2.	Xoserve (LCh)	<b>Pending</b>
<b>D2 0907</b>	14/09/17	4.1	<i>Review of each Change Request and rationale for proposed Release 2 inclusion:</i> Re: UKLP109 Parties to provide specific examples of difficult queries that have been rejected to see if Xoserve can provide a workaround for them	All	<b>Pending</b>

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<b>D2 0908</b>	14/09/17	4.3	<i>UK Link Portfolio Plan Overview: DT to circulate the slides for UKL Portfolio.</i>	Xoserve (DT/ES)	<b>Pending</b>
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