

**Rough Order Magnitude (ROM) Request**

**Change Reference Number: (CIO Office will add)**

**Please send completed form to:** **mailto:box.xoserve.portfoliooffice@xoserve.com**

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| **Section A: Change Details** |
| **Change Title** |  |
| **Will the Change impact the UNC ( YES / NO )** |  |
| **MOD Reference (if raised)** |  |
| **Contact Details of Person Requesting the ROM**  |
| **Contact Name**  |  |
| **Contact Email** |  |
| **Contact Phone** |  |

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| **Section B: Xoserve Acknowledgement and Business Analyst Contact Details***(Xoserve CIO Office will add)* |
| **ROM Received Date** |  |
| **ROM Response date** |  |
| **Business Analyst Name** |  |
| **Business Analyst Email** |  |
| **Business Analyst Phone** |  |

**Rough Order Magnitude (ROM) Response**

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| **Type of ROM Evaluation** |
| *Delete to leave which of the following that is applicable…* *ROM for Code-Modification**Initial Assessment for Potential Code Modification* *ROM for Non-Code-Modification* |
| **The Proposed Change** (Xoserve’ s understanding of the Modification) |
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| **Change Impacts** |
| **General Impacts to Xoserve and External Parties:** |
| **External Interface Impacts (Changes to Screens, Portals, Files, Permitted Values, etc.)** |
| **Impacts to Gemini System:** |
| **Impacts UKL Manual Appendix 5b:** |
| **DSC Service Areas Impacted:**Note: DSC Change Committee will resolve any difference between the funding split implied by the above and the benefit split of the proposed change. |
| **Costs and Timescales** |
| **Change Costs (implementation):**For each costed solution option…An enduring solution will cost at least **£** , but probably not more than **£** to implement. |
| **Change Costs (on-going):**For each costed solution option…An enduring solution will cost at least **£** , but probably not more than **£** to operate. |
| **Timescales:** |
| **Assumptions:** |
| **Dependencies:** |
| **Constraints:** |
| **Observations:** |

**Document Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
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**Template Version History**

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| **Version** | **Status** | **Date** | **Author(s)** | **Summary of Changes** |
| 2.0 | Approved | 22/05/18 | Steve Ganney | Minor changes implemented |