

**Agenda**

**UNC Performance Assurance Committee (PAC)**

**09:30 Tuesday 14 April 2026**

**and via Microsoft Teams**

Please provide all agenda items and any related meeting papers in time to allow publication by  
5pm Monday 02 April 2026

*Short notice items are in italics*

*\* Indicates where the material is expected to be provided late*

| Item   | Topic  | Lead              | Category          |
|--|--|-------------------|-------------------|
| <b>1. Introduction</b>   |  |                   |                   |
| 1.1.   | Apologies for absence, Note of Alternates, Quoracy Status    | Chair             | Information       |
| 1.2.   | Approval of Minutes (10 March 2026)                          |                   | Approval          |
| 1.3.   | Review of Outstanding Actions                                |                   | Discussion        |
| <b>2. Matters for Committee Attention</b>                        |  |                   |                   |
| 2.1.   | Review of PAFA Workgroup Attendance                          | PAC/PAFA          | Approval          |
| 2.2.   | AQ Corrections Response                                      | PAFA (BB)         | Information       |
| 2.3.   | Trident letter to Xoserve (Action 0303)                      | PAFA              | Approval          |
| 2.4.   | Letter templates (Action 0309)                               | PAFA              | Approval          |
| 2.5.   | UNC Market Entry Framework (Action 0313)                     | PAFA (BG)         | Approval          |
| 2.6.   | Proposed plan for HPM re-launch                              | CDSP/ PAFA        | Approval          |
| 2.7.   | PAC ToR – For Review   | Chair             | Discussion        |
| 2.8.   | Review of Modifications with potential impacts on Settlement | Chair             | Information       |
| <b>3. Monthly Performance Assurance Review Items</b>             |  |                   |                   |
| 3.1.   | PARR - Shipper Performance Analysis (Holistic Matrix)        | PAFA (HB)         | Discussion        |
| 3.2.   | Risk & Issues Register Update                                | PAFA (BB)         | Discussion        |
| 3.3.   | New Action Plans - None                                      | Due- TBC          | Information       |
| 3.4.   | Quarterly Update   | PAFA (BB)         | Discussion        |
| 3.5.   | Benchmarking   | PAFA (AS)         | Discussion        |
| 3.6.   | Annual Review Quarterly Update                               | PAFA (BG)         | Information       |
| <b>4. Periodic Review</b>  |  |                   |                   |
| 4.1.   | <i>Review of Reporting Analysis (6-monthly)</i>              | <i>Due-Nov 26</i> | <i>Discussion</i> |
| <b>5. Any Other Business</b>                                     |  | All               | Information       |
| 5.1.   | Smart Review Group ongoing day after reports                 | All               | Discussion        |
| <b>6. Recap of actions and decisions made during the meeting</b> |  | Joint Office      | Information       |

Please refer to your email invite for the teleconference details for this meeting

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|  |       |             |
|--|-------|-------------|
| <b>7. Diary Planning</b> Next Meeting: 12 May 2026<br><br><b>Extraordinary Meetings:</b><br><br>15 May 2026    Final overview of Risk Register<br>09 June 2026    New Holistic Performance Matrix (HPM)  | Chair | Information |
| <b>Acceptable Use</b> <ul style="list-style-type: none"> <li>The Joint Office may use recording and transcript tools provided by Microsoft 365 in order to support the production and publication of meeting minutes.</li> <li>Any meeting recordings/transcripts will be kept for 1 month or until the previous meeting minutes have been approved.</li> <li>Recordings will only be used internally by Joint Office colleagues.</li> </ul> |       |             |

| PAC Action Table            |              |         |  |           |               |                 |
|-----------------------------|--------------|---------|--|-----------|---------------|-----------------|
| Action Ref                  | Meeting Date | Min Ref | Action   | Owner     | Report Month  | Status Update   |
| 1101                        | 11/11/25     |         | Please refer to the confidential actions taken on 11 November 2025.  |           | December 2025 | Carried Forward |
| 1103                        | 11/11/25     | 6.3     | <i>RAID Log:</i><br>JO to create a risk template for further discussion in the next PAC Meeting.   | JO        | April 2026    | Carried Forward |
| 0204                        | 10/02/26     | 7.2     | <i>Modification 0908 Update</i><br>JO to review process to ensure that feedback provided by a committee is appropriately captured and reflected in any Workgroup Report before it proceeds to Panel.                   | JO        | April 2026    | Carried Forward |
| 0301                        | 10/03/26     | 1.3     | JO to introduce a Decision Log for PAC meetings.   | JO        | April 2026    | Pending         |
| 0302                        | 10/03/26     | 1.3     | ER to review what visibility can be provided to PAC regarding Project Trident risks, particularly where these may impact settlement performance.   | ER        | April 2026    | Pending         |
| 0303                        | 10/03/26     | 1.3     | PAFA (AJ) to draft a formal letter from PAC to Xoserve regarding Project Trident, outlining PAC's interest in engagement and highlighting considerations relevant to settlement performance and performance assurance. | PAFA (AJ) | April 2026    | Pending         |
| 0304                        | 10/03/26     | 1.3     | PAFA to prepare a first draft of the consultation response for review at the PAC extraordinary meeting on 17 March 2026.   | PAFA (AJ) | April 2026    | Closed          |
| 0305<br>Duplicate with 0204 | 10/03/26     | 1.3     | JO to review internal processes to ensure PAC feedback is appropriately captured in Workgroup Reports before progressing to Panel.   | JO        | April 2026    | Closed          |
| 0306                        | 10/03/26     | 1.3     | JO to add a regular review on consultation response considerations to the Modification with Settlement Impact Report.  | JO        | April 2026    | Pending         |

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|                   |          |      |   |                 |            |         |
|-------------------|----------|------|---|-----------------|------------|---------|
| 0307              | 10/03/26 | 2.0  | JO to add a standing agenda item at the end of PAC meetings to recall actions and decision to ensure clarity of outcomes.   | JO              | April 2026 | Pending |
| 0308              | 10/03/26 | 3.0  | JO to connect CDSP (BE) with Ben Mulcahy regarding the ongoing defined terms programme to support consistency and avoid duplication.  | JO/CDSP (BE)    | April 2026 | Pending |
| 0309              | 10/03/26 | 4.0  | HBe to prioritise and reissue the relevant letters for feedback, distinguishing between those required prior to performance monitoring resumption and those relevant post-HPM implementation.   | PAFA<br>HBe     | April 2026 | Pending |
| 0310              | 10/03/26 | 4.0  | Committee Members to review the template letters and provide feedback ahead of the next PAC meeting.  | All PAC Members | April 2026 | Pending |
| 0311              | 10/03/26 | 7.0  | PAFA and CDSP to liaise and draft a proposal for communications relating to Modification 0909S, for consideration by PAC at a future meeting.   | PAFA/<br>CDSP   | May 2026   | Pending |
| 0312              | 10/03/26 | 11.5 | CDSP to confirm whether the 20% completion statistic for the Customer Readiness document relates to all market entrants or only new entrants.   | CDSP            | April 2026 | Pending |
| 0313              | 10/03/26 | 11.5 | PAFA to consider the next steps required to develop a potential UNC market entry framework, including possible interim work prior to any Modification Proposal, and report back to PAC with a proposal.   | PAFA<br>(BG)    | April 2026 | Pending |
| 0876S<br>Workshop | 23/03/26 |      | <b>Voting Record Publication:</b> Publish the table confirming voting rights on the website as discussed. (Helen Bennett)   | JO (HB)         |            | Pending |
| 0876S<br>Workshop | 23/03/26 |      | <b>Pilot Process Design and Communication:</b> Present a fully specified pilot for AQ corrections sampling, including methodology, sample size, resource and funding assumptions, and communications plan for engaging with parties, at the May meeting. (Beth) | PAFA (BB)       |            | Pending |
| 0876S<br>Workshop | 23/03/26 |      | <b>Sanctions Clarification:</b> Clarify and minute whether sanctions will be applied to parties found in breach during the pilot sampling exercise at the May meeting. (Beth)   | PAFA (BB)       |            | Pending |

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